



Position title: Prevention and Outreach Program Specialist
Reports to: Prevention and Outreach Program Lead Coordinator
Position type: Full-Time (35 hours), non-exempt
Salary: \$32/hour
Benefits: Health, Dental and Vision Coverage; PTO including most federal holidays; 401k eligibility after six months of employment, unlimited ORCA card if desired, and up to \$1000 professional development funds per calendar year

Application deadline: 3/27/2023

WHO WE ARE:

Hepatitis Education Project (HEP) is a Seattle-based 501(c)(3) nonprofit agency committed to improving the health of underserved communities disproportionately impacted by viral hepatitis. Driven by the values of social justice and harm reduction, our programs include Prevention and Outreach, Medical Case Management, Correctional Health, and Policy and Advocacy.

HEP is committed to being an anti-racist, anti-homophobic, anti-transphobic, anti-sexist organization.

JOB DESCRIPTION:

Under the supervision of the Prevention and Outreach Program Lead Coordinator, this entry level position will provide viral hepatitis screenings and facilitate hepatitis A/B vaccinations to communities and populations disproportionately impacted by viral hepatitis at various community-based organizations (including housing programs, methadone clinics, and syringe service programs), health fairs, drop-in centers, and shelters around the greater Seattle area. The Prevention and Outreach Program Specialist will also connect those living with viral hepatitis to local resources and services including HEP's Medical Case Management Program. Additionally, the Prevention and Outreach Program Specialist will provide medically accurate health education about viral hepatitis to participants and staff/providers at various service organizations utilizing a harm reduction framework. This position involves encampment outreach and staffing HEP's on-site syringe service table. This position supports the Prevention Outreach Program Manager and Lead Coordinator.

RESPONSIBILITIES INCLUDE:

- Distribute naloxone, safer smoking/injection equipment and overdose prevention information to participants at our on-site syringe service program;

- Provide resources, referrals, and linkage to care to youth and adults;
- Become and maintain MA-P Medical assistant Phlebotomist;
- Engage communities disproportionately impacted by viral hepatitis, including people who are experiencing homelessness and people who inject drugs (PWID), to provide resources, referrals, and linkage to care;
- Attend, support coordination of, and provide infectious disease screening at educational, testing, and vaccination events
- Schedule and provide technical assistance trainings to other agencies offering viral hepatitis testing
- Complete SSP encounters and naloxone distribution on tracking log; enter client intakes forms
- Unloading shipments of supplies, this occasionally requires heavy lifting
- Minimum two front desk shifts which includes managing milieu and maintaining clinic flow; being the first point of contact for clients, looking up records, explaining and enforcing space use policy, and bathroom monitoring
- Manage supplies and complete documentation of program activities;
- Conduct outreach to people living in encampments, including delivery of harm reduction supplies;
- Support coordination of volunteer orientations and monthly Volunteer Night.
- Perform other duties as required to fulfill the mission of HEP.

QUALIFICATIONS:

- Lived experience or education that demonstrates understanding of homelessness or unstable housing, substance use, and/or incarceration
- One or more years of health education and/or community outreach experience preferred, but not required
- Foreign language proficiency in one of King County's top 20 most common languages strongly preferred. Salary differential offered.
- Must be willing to work outdoors several hours per shift in various weather conditions
- A strong interest in public health, health disparities, harm reduction and nonprofit work
- Ability to work with self-direction and flexibility, in an environment that encourages collaboration among team and across programs to improve care continuity for clients
- Viral hepatitis knowledge preferred, but not required

ACCESSIBILITY

- Occasionally requires heavy lifting
- Potential exposure to illicit substances including active drug use and smoke exposure.

To apply, please send a resume and cover letter to resumes@hepeducation.org.

Resumes without a cover letter will not be considered.

For questions, please contact the Hepatitis Education Project at 206-732-0311.

People of color, LGBTQ-identified folks, and individuals whose lived experience has been affected by drug use, homelessness or unstable housing, immigration or resettlement, incarceration, and/or viral hepatitis are strongly encouraged to apply.